

October 6, 2021

The meeting of the Sterling Board of Selectmen was called to order at 6:06 p.m.

Selectmen present-Lincoln Cooper, Peter Rabbitt, and David Shippee.

Staff present-Joyce Gustavson.

Also present-Fred & Melissa Nordstrom and Jaylen Burditt.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: No comment.

Approval of Minutes: P. Rabbitt made a motion, seconded by D. Shippee to approve the 9/15/2021 meeting minutes as presented. All voted in favor of the motion.

Correspondence: None.

Unfinished Business:

**a. Commission Vacancies (Economic Development Commission, Inland Wetland & Watercourses Commission, Planning & Zoning Commission, Water Pollution Control Authority, and Zoning Board of Appeals):** P. Rabbitt made a motion, seconded by D. Shippee to table this item to the next meeting as there are no candidates. All voted in favor of the motion.

**b. Special Excavation Application by American Industries, Inc. for Property Located at 609 Sterling Road (Owner: Grace Harriot Roberts) Map 03830, Block 022, Lot 0102:** D. Shippee made a motion, seconded by P. Rabbitt to table this item to Wednesday, 10/20/2021. All voted in favor of the motion.

**c. Heating System - Town Highway Garage, 215 Main Street:** L. Cooper reported that the heating system at the Town Highway Garage, located at 215 Main Street needs to be upgraded. Discussion was held. It is the consensus of the Board of Selectmen to remove this item from the agenda until a later date. P. Rabbitt made a motion, seconded by D. Shippee to remove this item from the agenda until a later date. All voted in favor of the motion.

**d. Security Camera and Light System – Town Highway Garage, 215 Main Street:** L. Cooper reported that a pre-bid meeting was held on Wednesday, 9/29/2021 and was attended by three (3) potential bidders. Bids are due Wednesday, 10/13/2021.

New Business:

**a. Approval of Bills:** Bills were not available for tonight's meeting.

**b. Discussion Regarding Economic Development Coordinator's Position:** L. Cooper reported that with the resignation of the Economic Development Coordinator that he is in the process of trying to fill the position. Geoff Cooper, Chairman of the Economic Development Commission has agreed to help with telephone calls and Ross Farrugia, a member of the Commission has agreed to respond to emails and take minutes at the monthly meeting. All information is being filtered through J. Gustavson and she should be compensated for the additional workload. Discussion was held. It is the consensus of the Board of Selectmen to compensate J. Gustavson one hundred (\$100) dollars per week until a replacement is hired. D. Shippee made a motion, seconded by P. Rabbitt to compensate J. Gustavson one hundred (\$100) dollars per week, effective 9/27/2021 until a replacement is hired. All voted in favor of the motion.

**c. Resignation of Michael Rouillard from Planning & Zoning Commission:** J. Gustavson reported that she received an email from Michael Rouillard, dated 9/20/2021 stating, "I regretfully am submitting my resignation to the Planning and Zoning Board due to my personal time constraints. Thanks for all the knowledge I have gained over the past two years from being a board member". D. Shippee made a motion, seconded by P. Rabbitt to accept Michael Rouillard's resignation from the Planning and Zoning Commission with regrets. All voted in favor of the motion.

**d. Madcomm Marketing and Development Contract:** The Madcomm Marketing and Development contract was received from MAD Communications, LLC. P. Rabbitt made a motion, seconded by D. Shippee to authorize the First Selectman to sign the one (1) year Maintenance and Support Contract (2 hours per month) at an annual rate of \$1,200 on behalf of the Town. All voted in favor of the motion.

**e. Schedule Special Town Meeting for the Sale of 31 Hungry Hill Road:** D. Shippee made a motion, seconded by P. Rabbitt to schedule a Special Town Meeting for Thursday, December 9, 2021

at 6:00 p.m. in Room #15, 1183 Plainfield Pike, Oneco, CT for the for the purpose of selling 31 Hungry Hill Road in the amount of \$2,500 plus reimbursable costs. All voted in favor of the motion.

Any Other Business to Come Before the Board of Selectmen: 1) L. Cooper reported that the Town International Truck broke down on Ledge Hill Road last week and the wiring harness and fuel pump needed to be replaced. Today the truck broke down again. The sander is on hold until the truck is up and running. 2) L. Cooper reported that the bucket loader/backhoe broke down near the school on Sterling Road. The backhoe has had issues with the electronic emergency brake. Hunter Wood, Town Mechanic will service both vehicles.

Adjournment: P. Rabbitt made a motion, seconded by D. Shippee to adjourn at 6:45 p.m. All voted in favor of the motion.

Attest: \_\_\_\_\_  
Joyce A. Gustavson, Recording Secretary